

Present: Colleen James, Shirley Gribble, Alana Greear, Janice Todd, Tiffanie Storey, Milli Martin, Sharm Setterquist, Mike Jimerson.

Absent: Bryan Zak. Excused absence: Sarah Weideman, Interim Exec Director

Staff: Rosalyn Rose, Admin Assistant - Housing Audience: 12 in attendance, 1 on zoom

**I. Call to Order:** President Colleen James, called the meeting to order at

**II. Establishing Quorum:** Quorum met

**III. Pledge of Allegiance:** Fully. Respected

**IV. Approval of Agenda:**

**V. Approval of minutes:**

**VI. Public comments re: matters on the Agenda:**

Ole Anderson: would like supporting information of agenda topics to be available to the public before the meeting. Colleen said we are moving in that direction. Information would be on the website. Alana added that we are working towards full disclose, but that not all tools are in place yet.

Nona Safra: 1) Thank you for the dirt work that is being done. Is there an estimated time frame so she can cooperate in keeping the area clear for the work? 2) She is involved in the Human Rights board and had filed a complaint. There has been a settlement which Connie Ball signed. HSC Inc will provide means for hard of hearing members to hear meeting and/or closed caption availability.

Colleen notified the meeting that Connie is no longer on staff which is why some reports are not out. We hope to have this resolved next month.

**VII. Resident Council Report:** there was nothing reported

**VIII. Committee Reports**

A. Finance: Alana reported that the committee had met, but for the 2<sup>nd</sup> month there had been no financial documents. Connie was let go. If anyone has questions, please call Sarah. An external accountant has been hired.

- a. We will be switching to Quicken software. Our expenses will go from \$600 to \$300 per month. It is more intuitive and user friendly.
- b. We will also be changing the payroll program in January 2025.
- c. Sarah has been paying past due bills and resident deposits that were several months owed.
- d. Time has been spent 1<sup>st</sup> National and Global banks to update signers. Wells Fargo will be visited soon.
- e. Funds have been moved from Edward Jones to Homer Foundation.
- f. Medicaid license have been updates so residents' rents can be paid.
- g. Ice Cream Social on 12 October raised \$600 for ADS.

A list of supporters and volunteers for future events was obtained.

- h. Bratwurst/Senior Fest is October 18<sup>th</sup>. There will be brats, pretzels, sauerkraut at Grace Ridge brewery. There are NA options to the beer.
- i. Nicole and Sarah have contacted Providence Hospital in Anchorage re: AL openings.

- j. Honora Drew reported on a visit she made to Friends View Manor, a large retirement facility in Newberg Oregon. They focus on Independent Living, which then helps finance AL and more advanced medical care. Residents buy in at the beginning with a monthly fee during residency. Their memory care unit is on its own campus. They are inspiring with 40 resident driven activities and are next door to George Fox University. Perhaps we could develop more partnerships with our community and KPC.
- B. Policy: Colleen explained they are at a standstill until bylaws have been written and accepted.
- C. Membership/Nominating: Tiffanie reported that Deb Rowzee is in charge of the Health Fair Booth in November. They will have a coloring context for ages 3-12+ with prizes from the Toy Store and a coffee card for older entries. The entries will be hung in the Silver Lining Café for residents to enjoy. The HF Booth will give away free ice cleats and collect names and emails for our volunteer database. The Respite Room staging will hopefully be done by November. Since the main floor is full, it will be on the 2<sup>nd</sup> floor. A list of needs is available.
- D. Fundraising: The Bratfest at Grace Ridge will be on Friday the 18th from 5-7. Milli is making sauerkraut. Sharm will provide a grill, but he needs crockpots for keeping foods warm. The American Legion just had a meat raffle and to have another one so close isn't recommended.
- E. Community Advisory: Shirley's committee are soliciting items for the respite room. Inadvertently, the quilt obtained for the respite room was sold accidentally at the ice cream social silent auction. Milli has an extra one she will donate.
- F. Bylaws: Tiffanie reported that they are close to completion. The bylaws are on a googledoc, that will be sent to Sarah Weideman. for feedback. They plan to have them ready for a member vote in mid-December. Rewriting the bylaws should increase clarity, more detail as needed and remove any contradictory sections.
- G. Gaming: Sarah Weideman. is attending a state sponsored class on Gaming regulations in Anchorage today.

Milli moved to accept the committee reports. Shirley seconded. Reports accepted. Motion approved.

On 8 October, there was a fire drill in Assisted Living at 5 AM. Sarah Weideman was present to observe. Rather than have residents congregate outside, they were placed in the entry? way lounge. It took staff 18 minutes to assist residents from their rooms. The state requirement is 13 minutes. This verifies that we need to hire one more night CNA.

**IX. (Interim) Executive's Report:** Colleen read Sarah's report. This will be available in its entirety as an attachment to the minutes.

**X. President's Report:** Colleen reported that the BOD had hired Sarah Weideman as the Interim Director. Sarah has put in a tremendous amount of work. She is reorganizing so

that our facility works smoother. Her highest priority is that we support residents and staff. There will be continued updates. Sarah is open and appreciates hearing from you. We are finally moving forward!

**XI. Conflict of Interest:** none

**XII. Information items:**

Bratfest/Eldersfest at Grace Ridge Brewery with silent auction: Nov 18<sup>th</sup> 5-7 PM

Next Boardmeetings: November 13<sup>th</sup> and December 11<sup>th</sup>

Ernie Souja pointed out that the Bylaws specify that no board meeting will be held in December. JT identified Article X, Section 3. The president (or 3 board members) may call a special meeting. It was also mentioned that Section 3 of Article X was not voted on by the members but was approved by the BOD. This was confirmed by Milli Martin, who was on the BOD at the time.

**XIII. Unfinished Business:** Milli asked for clarification on the times of the future BOD meeting. It will be moved back to the original time for now.

**XIV. New Business:** none

**XV. comments from the public:**

Barb Brodowski: a) the Silver Lining Café provides soup, salad, entrée and dessert. However, for takeout, soup and dessert are an extra \$10. Could the board look into this?

b) Could the BOD investigate a van to Kenai for Seniors. Niniichik provides a van to \$10, round trip, M, W, F. Perhaps we could partnership with them or use our own van for a shopping/lunch trip?

c) Fred Meyer Rewards cards: Are available where holders of the cards assign any rewards to HSC Inc. This used to be in the Newsletter...

d) Voting: the senior center used to be a voting site. Could the van take residents to City Hall for early voting? Or could it be arranged for residents to vote in the office? Alana offered to explore this.

Lori Murray: Vaccines will be available, Monday, 24, October.

Nona Safra: a) She attended the Age and Disability Summit. Housing needs for seniors and veterans are the second fastest growing. Housing funds are one of their top priorities.

b) Winter Carnival, could HSC Inc provide a breakfast for the public as a fund raiser? Or maybe a Senior Prom?

c) As a member of the Nation Council on Aging. Nona will be visiting senior complexes in Kotzebue and Valdez. She will be looking at their programs and level of care. If anyone has any questions or things they would like her to look at, please let her know.

**XVI. Executive Session:** none held

**XVII. Comments from the Board of Directors:** none offered.

**XVIII. Moment of Silence: Respected**

**XIX. Adjournment:** Milli moved, Alana Seconded. Meeting adjourned at: 2:36 PM

Next meeting is November 13<sup>th</sup>, 1:30 PM.

Homer Senior Citizens, Inc.  
Board of Directors Meeting Minutes  
15 October, 2024

Activity Room