

HOMER SENIOR CITIZENS, INC.  
BOARD OF DIRECTORS MEETING

August 21, 2024

PRESENT: Tiffanie Story (telephonic), Mili Martin, Alana Greear, Collen James, Mike Jimmerson, Shirlee Gribble, Sharm Setterquist and Bryan Zak (telephonic)

EXCUSED/ABSENT: None

STAFF: Connie Ball Interim Executive Director, Debra Rowzee ADS Manager.

- I. CALL TO ORDER: President Milli Martin, called the meeting to order at 3:30 p.m.
- II. ESTABLISHING A QUORUM: Quorum was met.
- III. PLEDGE OF ALLEGIANCE: Fully respected.
- IV. Approval of the Agenda: Milli Martin moved to approve the agenda as presented with the Caveat to add to add item to New Business, Alana Greear 2<sup>nd</sup> motion. Motion Carried
- V. Approval of Minutes:
  - A. July 17,2024 Minutes – Milli Martin moved to approve the minutes as presented, Shirlee Gribble 2<sup>nd</sup> motion. Motion carried
- VI. Comments from the Audience Regarding Agenda Items (3 minutes each). None
- VII. Resident Council Meeting: Interim Executive Director reported that On August 6<sup>th</sup> we got a new resident. They were informed that we are still testing the alarms, and some of the residents shared that they like the food. They want more beef. The residents want movies with more substance, not always happy endings.
- VIII. Committee Reports.
  - A. Finance, Grants & Funding Committee – Alana stated that they will be having their meeting on the third Mondays of the month located in the Annex at 2:30pm. Alana, Colleen and Connie met at Edward Jones. The account has grown to \$100,000.00. There is nothing in the by-laws stating that the money must not be used in a certain way. We will be having our Bi-Annul audit in September. There will be a fundraiser in October, to seek donations for HSC. The Endowment Account would need to be set up first. HSC received a \$5,000.00 Grant. HSC will be initiating a collections program with some people being put on a payment plan.
  - B. Policy Committee – Colleen James stated that the members of this committee have the materials to review, and they won't be meeting until the Strategic Plan Meeting. Colleen also stated that we need to get a handle of the By-Laws.
  - C. Membership & Nominating Committee – Tiffanie Story prepared a handout, and it attached to the packet. She reviewed the existing Membership and Nominating Committee policies and updated it a little bit. Tiffanie shared her updates to the Board. Bryan Zak had a question; Tiffanie will send him a copy of the changes. Question was answered. Tiffanie let us know who was on the Committee that met on August 14<sup>th</sup>, 2024. Deb Turkington, Julia Persons, Honora Drew and Leslie Mastick who is currently out of State. Tiffanie also talked about rebranding our Logo and promoting The Terrace.
  - D. Fundraising Committee – Tiffanie spoke about this. I just put it in the comments above.
  - E. Community Advisory Committee - - Shirlee Gribble – Shirlee stated that she now has 3 members on Committee. She is looking to break the committee into sub committees. They are looking to put Board of Directors blurb in the newsletter. And would like a way to track volunteers.
  - F. By-Laws Committee – Ad Hoc – Tiffanie Story – Tiffanie stated that her committee had a casual meeting on 9/11 and is looking to have edits ready by mid-September and have changes ready for review on September 30, 2024, and have final edit ready in October. Colleen made a motion to accept the committee proposal. Sharm Setterquist 1<sup>st</sup> and M.J seconded motion. Motion carried. Bruce Barnes reminded the Board that needs to look at the Articles of Cooperation before we make official changes to the By-laws.
  - G. Gaming – Sharm Setterquist and Mike Jimerson – Sharm stated that there is no place here in Homer to set up Pull Tabs for us. They will see if they can reach out to Soldotna. Mike asked about having a meat raffle.

- H. Facility Committee – Jon Kulhanek- see item added to New Business.
- IX. Executive Director's Report –
  - A. Chart of Waiver Rates – Rates effective 8/23/2024
  - B. Grant Award of \$5,000.00 from AK Community Foundation: Richard F. Kazaitis Fund for assistance with business transition. Poll vote, Sharm Setterquist moved to accept the Grant as presented, Alana Greear seconded the motion. Motion accepted.
  - C. Department Reports: Adult Day – Deb Rowzee reports that the residents are enjoying Person Centered Activities. Assisted Living – Nothing to report. Food Services Nothing to report. HR – Currently has 28 full time employees, 8 part time and 6 casual employees. Facilities – nothing to report.
- X. President's Report – President Shirlee Gribble discussed the job descriptions for the New Grant and Fundraising position.
- XI. Conflict of Interest - None
- XII. Informational Items - None
- XIII. Unfinished Business – Reminder for the date and time for the Strategic Meeting.
- XIV. New Business – Jon Kulhanek has resigned with deep regret effective immediately.
- XV. Comments from the Public – (3 minutes each)
- XVII. Comments from the Audience Regarding Meeting items (3 minutes each)
- XVI. Executive Session – Deemed not needed.
- XVII. Comments of the Board of Directors – Nothing to report.
- XVIII. Moment of Silence – Honored
- XIX. Adjournment Sharm Setterquist motion to adjourn meeting, Mike Jimerson seconded, motion carried. Meeting adjournment at 5:15 pm

**Meeting Date: September 18, 2024**

Respectfully submitted by Rosalyn Rose, Administrative Assistant - Housing

