

HOMER SENIOR CITIZENS, INC.
BOARD OF DIRECTORS MEETING

September 16, 2024

PRESENT: Tiffanie Story, Milli Martin, Alana Greear, Colleen James, Mike Jimmerson, Sharm Setterquist, Shirlye Gribble, Bryan Zak (telephonic)

EXCUSED/ABSENT:

STAFF: Connie Ball Interim Executive Director

- I. CALL TO ORDER: President Colleen James, called the meeting to order at 3:35 p.m.
- II. ESTABLISHING A QUORUM: Quorum was met.
- III. PLEDGE OF ALLEGIANCE: Fully respected.
- IV. Approval of the Agenda: Millie moved to approve the agenda. Mike Jimerson seconded motion. Motion carried.
- V. Approval of Minutes – A. August 21, 2024, Minutes. Milli moved to approve minutes with an Amendment. Item E under line 8 under community report should have read that Colleen asked for motion and Sharm Setterquist seconded motion. Motion carried. Minutes are approved as amended.
- VI. Public Comments on Matters already on the agenda (3 minutes each). None Comments closed.
- VII. Resident Council Minutes – Connie stated that the Family cook out was a hit and appreciated. The residents are enjoying the activities. Connie also stated that HSC is still looking for a night cook.
- VIII. Committee Reports -
 - A. Finance, Grants & Funding Committee – Alana Greear – Financial meeting was not held due to Connie being out sick. It was discussed/explored dispersing of accounting duties so that Connie can take time off if needed. Alana wants to have access to certain accounting information such as AR/AP and Grants to know how the Agency is running financially. Connie and Members of the Board on Sept. 26 to discuss the Budget. Alana also suggested that staff put in writing what they understand their positions to be. There was a discussion on fundraising to raise our reputation in the community to raise unrestrictive funds. As well as raising cash for our endowment and raising funds for future positions. Alana announced the dates for our October community events. The Board will do some research to see why we can't rent out assisted living rooms on a short-term basis. And we need to find a better way to track volunteer hours. Janice Todd found organization red flags that need to be addressed.
 - B. Policy, Procedure, and Quality Assurance committee – Colleen James – We are in a holding pattern till we get the results from the Strategic Planning meeting. Same with the Bylaws. Not much else to report.
 - C. Membership & Nominating Committee – Tiffanie Story – Jon Kulhanek resigned from the board. Application was sent to the BOD to review for the approval of Janice Todd for the vacant seat. Tiffanie also discussed the opportunity to stage a respite room to make it more inviting.
 - D. Fundraising and Gaming Committee – Michael Jimerson is waiting to hear from the Women's Auxiliary about the details of holding our own Meat Raffle. The Sons of the American Legion donated \$1,000.00 to HSC. Sharm will bring food items from Anchorage for the event in October that will be held at Grace Ridge Brewery. Milli will make sauerkraut for the event.

- E. Community Advisory Committee – Shirley Gribble – Shirley and Deb Rowzee attended the Senior Wellness Awareness over the weekend and had a nice turn out. They were able to hand out information that shows what is happening at the Senior Center Adult Day Services. Shirley shared that she will be helping out with the Ice Cream Social happening on October 12th.
 - F. By-Laws Committee – Ad Hoc – Tiffanie Story – Is working on initial editing on timeline. Milli Martin moved to approve Committee reports, Shirlie Gribble seconded. Motion passed.
- IX. Interim Executive Director -
- A. State Inspection Status – We are waiting for the report from the State.
 - B. Department Reports: Board Requested 1 Department per month give a report. This month is Assisted Living, August report was Adult Day Services, October's report will be food services.
 - a. Assisted Living report. Nicole reported on her department. We currently have 27 full-time residents and 3 Intermittent residents. She also shared the times of call responses. Nicole will call the Pharmacy to see if and when they are offering shots. Nicole will follow up with Anchorage Hospitals to see if they have anyone who is discharged and needing a place to be placed at.
- X. Presidential Report – President Colleen James talked about our active committees; we are waiting for the results from the Strategic Planning Meeting.
- XI. Conflict of Interest – None
- XII. Informational Items – None
- XIII. Unfinished Business – Outstanding Grievance – There has been 2 Bids for the BTSH driveway repairs.
- XIV. New Business -
- A. Appointment to fill Board Vacancy – Colleen moves to motion for Janice Todd to fill vacant seat for Secretary. Tiffanie moved to approve and Milli Martin seconded. Janice Todd has been appointed as Secretary.
 - B. Change Time of Board Meeting – Milli Martin 1st the motion to move the meeting time back to 1:30 pm. Sharm Setterquist seconded the motion. Tiffanie stated that we would need to be revisited in the future. Motion carried.
 - C. Transfer Edward Jones funds to Homer Community Foundation – Milli Martin motioned to approve the moving of accounts from Edward Jones to Homer Community Foundation. Mike Jimerson seconded motion. Motion carried.
 - D. Change Membership Card requirements to attend meetings. –Membership Card requirements have been rescinded to attend meetings. Sharm Setterquist motioned to approve the membership changes and Tiffanie Story seconded. Motion carried.
 - E. Congregate Meal change open hours – Alana Greear motioned to approve the time change for congregat meals Shirley Gribbles seconded motion. Motion carried.
 - F. Zoom Platform – Tiffany Story motioned to approve the zoom platform and Shirley Gribble seconded. Motion carried.
 - G. Contract Agreement with Sarah Weideman – Shirley Gribble motioned to approve the Contract Agreement with Sarah Weideman and Tiffanie Story seconded motion. motion carried.

XV. Comments from the Public – (3 minutes) Barb Brodowski talked about having more senior based activities for the seniors in the community and not just for ADS and ALF.

XVI. Executive Session – The BOD went into Executive Session at 4:50 pm. **I don't know when they came out of executive session. I was not part of the meeting.**

XVII. Comments of the Board of Directors -

XVIII. Moment of Silence - Respected

XIX. Adjournment – The meeting was adjourned at 5:25 pm. **Unknown who moved to adjourn the meeting and who seconded the motion. I was not present to document this.**

Next Meeting Date: November 13, 2024

Respectfully submitted by Rosalyn Rose, Administrative Assistant - Housing

